Dear Students and Parents,

Welcome to Hercules High! 10th grade is a crucial year in any student’s academic career as classes become more rigorous and the choices for elective classes are many. This year students will continue to carve out their future as they work toward graduation. The following pages provide a guide to assist you in selecting appropriate classes for the 2017-18 school year.

**Student Responsibilities in the Scheduling Process:**

1. Discuss recommendations with your academic teachers and inquire about the elective programs offered at Hercules High School.
2. Discuss the preliminary course selections with your parents.
3. Complete the Course Selection Sheet and have one of your parent/guardian sign it.
4. Return the Course Selection Sheet form to your HHS counselor with your signature and that of a parent/guardian as soon as possible. Failure to go through the course selection process on time will limit opportunities for choice and flexibility in scheduling.
5. After receiving confirmation of your course selections, report any errors immediately to your HS counselor via email so adjustments can be made.
6. Understand that courses selected at this time will be the schedule of courses for the 2017-18 school year. Courses with low enrollment may not be offered or may be offered on an alternating-year schedule.

**ALL STUDENTS**

1. Minimum course load – 6 courses including Physical Education. Maximum course load – 7 courses including Physical Education.
2. All students must be enrolled in a minimum of six (6) courses to be considered full-time students. Students will not be permitted to drop a course if this puts them below the minimum required course/credit load.

**Sophomores Course Requirements:**

1. Physical Education is required for all 10th grade students.
2. All 10th grade students need a Math, English, and Social Science course.
3. The Service Learning Component is a graduation requirement. Students should see their counselor if they plan to complete the requirement this year.

**IMPORTANT NOTE:** ***Please ask questions of your teachers and counselors if you are unsure about the demands or prerequisites for a particular course.*** In some cases, courses may not be offered due to insufficient enrollment or a requested course may conflict with another requested course. In these cases, the high school counselor will contact you to make another selection. You will receive a verification of courses scheduled in late July or early August.

**Schedule Change Policy (All requests for class changes need to made via email to your assigned HS counselor.)**

1. **Valid reasons** for a schedule change may include: scheduling error, computer error, failing a required course, passing a course (through Summer School or CCCC), lacking a graduation requirement and/or lacking the proper prerequisite.
2. **Once elective classes have been chosen**, requests for elective changes most often cannot be honored due to class size requirements.
3. Schedule change requests will **NOT** be considered for the purpose of teacher preference.
4. Failure to complete summer reading does not constitute a valid reason for a schedule change from an AP class.
5. A change request may require the entire schedule to be altered to meet the request you have made, including different teachers and different class periods.
6. Once a schedule has been changed, it cannot be changed back again to the original schedule.
7. Consideration of “transfer grades” from the previous class will be at the discretion of the teachers. Students may be required to do additional work to support their transition into the new class.

We will make every attempt to accommodate student and parent selection requests given course scheduling and staff availability. When completing this form, select 1 choice for each section. Please note that counselors will schedule ELD students based on placement scores from the CELDT and essay assessments. Students with an IEP should indicate the type of services required. Consult with your student’s current case manager when selecting classes, to ensure that all classes are aligned with his/her post high school and educational plans. Please return this completed form to the Hercules High Student Services Office as soon as possible.

Please Print All Information Clearly.

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| --- | --- | --- | --- | --- | --- |
| ID# | LAST NAME | FIRST NAME | MIDDLE INITIAL | Parent/Guardian Name | Home Phone |
| **Circle Where Appropriate:**  **ELD Placement Level:** **1 2 3 4 Academic Support: RSP NSH 504 Speech** | | | | | |
| **\*\* A Period option: Selecting to start the school day with an A period allows for students to take one more class during the instructional day. Students with a regular 6-class schedule and an A period would begin school at 7:15 and end at 2:10, instead of 3:12.**  **Are you interested in an “A period”? YES NO**  **Selecting “no” means that students would be assigned 6 classes and would follow the traditional bell schedule.** | | | | | |

REQUIRED COURSES – Check One Choice Per Section

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| |  |  |  | | --- | --- | --- | | **CORE Classes** | | | |  | **Requirement A: History/Social Science** | | |  | 75900 | World History [P] | |  | 75960 | AP World History | |  | **Requirement B: English** | | |  | 35100 | English 2 [P] | |  | 38800 | English II ADV [P] | |  | **Requirement C: Math** | | |  | 51000 | Algebra 1 [P] | |  | 51800 | Geometry [P] | |  | 51100 | Algebra 2 Trig [P] | |  | 53400 | Pre-Calculus [P] | |  | 53500 | Pre-Calculus [H] | |  | 52950 | Probability & Statistics [P] | | |  |  |  | | --- | --- | --- | | **CORE Classes** | | | |  | **Phys. Ed.** | | |  | 64900 | PE Individual Sport | |  | 54800 | Jazz Dance 1 | |  |  |  | |  | **Requirement D: Lab Science** | | |  | 66300 | Biology [P] | |  | 66700 | Chemistry [P] | |

ELECTIVES: 10TH Grade may choose only **ONE** elective.

Choose your electives and alternate electives CAREFULLY! You may not be able to change these choices once they are assigned to you. Number your elective choices in order of preference (1: French, 2: Journalism). Some courses may be cancelled due to low enrollment or may be closed due to maximum capacity and limitations of sections offered. If your first choice is not available or cancelled, the next available alternate elective is scheduled.

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| |  |  |  | | --- | --- | --- | | **Electives** | | | |  | **Requirement E: World Languages** | | |  | 42000 | French 1 [P] | |  | 42200 | French 2 [P] | |  | 45300 | Spanish 1 [P] | |  | 45500 | Spanish 2 [P] | |  | **Requirement F: Visual and Perf. Art** | | |  | 80000 | Beginning Art [P] | |  | 83450 | Advanced Visual Art [P] | |  | 56300 | Band Symphonic [P] | |  | 58500 | Orchestra [P] | |  | 56900 | Concert Choir [P] | |  | 62100 | Theater 1 [P] | |  | 8976R | Play Production ROP | | |  |  |  | | --- | --- | --- | | **Electives Continued** | | | |  | **Requirement G: College Prep Electives** | | |  | 3686R | Journalism [P] ROP | |  | 8362R | Publications [P] ROP | |  | 79400 | AP Human Geography | |  | 3055R | Computer ProgrammingROP | |  |  | **Alternate Electives** | |  | 3095R | Computer Applications ROP | |

**\***Students requesting to take a class not listed here or more than one upper level math or science class should email their counselor.

**Signatures Indicating Approval:**

Your signature authorizes your permission to schedule these classes and verifies that you have read the scheduling information included in the packet.By signing below, you are approving the course selections indicated above.

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Student Signature Parent Signature Date

\*\* If you have selected an AP or an AHIT course, please return specified contract with your Course Selection Sheet (yellow paper).

**ADVANCED PLACEMENT (AP)** – It is essential that AP students and their parents understand that enrollment in an AP course at Hercules High School requires a commitment of one full academic year. Successful completion of an AP course results in a student earning an additional .08 honors points which are factored into the grade point average **(GPA)** each semester.

**Academy of Hospitality & International Tourism (AHIT)** – It is essential that AHIT students and their parents understand that enrollment in AHIT is a three year commitment.

**Student Name (PRINT) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_**

**Student Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_**

**Case Manager** (for SPED only) **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_**